



# St. Croix Hotel and Tourism Association Richard Henry Scholarship Application

DEADLINE – Friday, May 26, 2017

Dear Applicant:

The **St. Croix Hotel and Tourism Association** welcomes your application for a hospitality industry scholarship. The purpose of the **Richard P Henry Scholarship Fund** is to encourage professional development within the visitor and hospitality industry by awarding scholarships to high school seniors, college students, and non-traditional students who are permanent residents of St. Croix and are graduating from an accredited high school or are enrolled in hospitality industry majors at a two or four-year higher education accredited institution, including on-line studies.

Annually, scholarships of \$2,500 each are available through the RPH Scholarship Fund, administered through the St. Croix Hotel and Tourism Association. These funds are raised via our annual Holiday Hope Benefit.

Financial support is provided for enrollment in a US accredited baccalaureate or associate program leading to a degree in hospitality –related field.

Each scholarship will be awarded in the amount of \$2,500 in the name of the awarded recipient and the financial office of the enrolled institution.

Application deadline for the 2017 academic year is Friday, May 26, 2017.

## HOW TO APPLY

Please follow the FOUR steps to complete your Application Packet. All materials must be mailed to the STXHA and postmarked by the deadline date.

**STEP #1: Make sure you are qualified for this scholarship. Please read through the requirements below. If you don't meet ALL of these requirements, you are not eligible to apply.**

To be eligible to apply, you must:

- 1) Be a citizen or permanent resident of the United States and a five year resident of St. Croix.
- 2) Be a graduating high school student who has been accepted into an AHA-approved Hospitality Program accredited culinary school, college, or university, a college student currently enrolled full-time or substantial part-time (minimum of 9 credit hours) in an AHA-approved Hospitality Program accredited culinary school, college, or university, or be enrolled for two consecutive terms, not entering your last semester before graduating or graduating before May 2017.
- 3) **NOT** be a student enrolled in an Internship Prep class.
- 4) Be an individual enrolling into an On-Line Study Program.

## STEP #2: Gather all the required documentation

To be considered for a scholarship, your application packet must include the following:

For entering Freshman:

- 1.) A minimum of two letters of recommendation from persons in the hospitality industry and/or instructors.
- 2.) An official high school transcript for students entering their first year of higher education.
- 3.) Entering freshman will need to supply a copy of your acceptance letter to a post-secondary hospitality program stating your intended program of study.

**General awards require a minimum 2.5 GPA.**

For returning post-secondary students:

- 1.) A minimum of two letters of recommendation from persons in the hospitality industry and/or hospitality instructors.
- 2.) An **official** college transcript for returning postsecondary students.

**General awards require a minimum 2.5 GPA.**

For Non- Traditional students:

- 1.) A minimum of two letters of recommendation from persons in the hospitality industry and/or employer.
- 2.) Official transcripts from previous education institutions.

**\*\*Please make sure that we have two letters of recommendation on file if you have applied in the past.\*\***

### **STEP #3: Complete and sign the application form**

Please print clearly or type your answers. Neatness counts with the selection committee. Please complete the answers to all questions. Check your application carefully before returning it to STXHA. Be sure all required information is correct and that the application is signed and dated. **Unsigned applications will be disqualified.**

### **STEP #4: Mail completed scholarship application packet on or before the deadline date**

Documentation sent separately from the application must be postmarked by the application date or your application will be disqualified.

**IT IS THE APPLICANT'S RESPONSIBILITY TO SEE THAT ALL REQUIRED DOCUMENTATION IS RECEIVED AT THE HTA OFFICE NO LATER THAN 5:00 P.M. Friday, May 26, 2017.**  
PLEASE CALL TO MAKE SURE THAT ALL DOCUMENTATION HAS BEEN RECEIVED.

Mail your application packet and all required documents on or before the deadline to:

**Richard Henry Hospitality Scholarship  
St. Croix Hotel & Tourism Association  
P.O. Box 24238  
Christiansted, VI 00824**

### **OTHER IMPORTANT SCHOLARSHIP APPLICATION INFORMATION**

#### **HOW YOU WILL BE NOTIFIED**

Winners of scholarships for the upcoming academic year will be notified via US mail and e-mail. The winners will be asked to attend an Awards presentation that will be held in conjunction with the Annual Student Invitational. More information and an invitation to the event will be sent at a later date.

#### **REASONS FOR DISQUALIFICATION, IN-ELIGIBILITY, AND RESTRICTIONS**

1. Your application packet will *not* be considered if it is:
  - a. Incomplete (missing *any* of the required documentation described above)
  - b. Not signed. If you are under 18 years old, your parent or guardian must also sign it.
2. Do **NOT** put your Application Packet into a report cover, binder, or file. Leave it un-stapled.
3. You will be disqualified if you will not be enrolling for two consecutive terms because you are entering your final semester or graduating prior to May 2017.

#### **SCHOLARSHIP INTERVIEWS**

An added component this year to the scholarship process and selection will be the mandatory applicant interview conducted by a representative of the scholarship committee. Once the applications have been submitted, a schedule of dates and time slots will be e-mailed to all applicants. The time slots will be on a first-come, first-served basis.

If you have any questions about the application process, please contact Fran Geocarls at (340) 773-7529 ext 118 or [fran@carinabay.com](mailto:fran@carinabay.com).

**The STXHTA wishes you success in your academic and career goals!**

**SECTION I – PERSONAL INFORMATION AND INTERESTS**

Last Name: \_\_\_\_\_ First: \_\_\_\_\_ Middle: \_\_\_\_\_

Date of Birth: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Social Security Number: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Physical Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail address: \_\_\_\_\_

I qualify for the scholarships to students of Hispanic origin. \_\_\_\_\_ ( yes or no)

If you have a school residence to where you wish mail to be directed, please indicate below.

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Effective Date: \_\_\_\_\_

I presently attend: \_\_\_\_\_ High School \_\_\_\_\_ Tech College \_\_\_\_\_ College/University \_\_\_\_\_ Other \_\_\_\_\_

Name of present school: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Next fall I will be attending (name of school): \_\_\_\_\_

School Address/City/State/Zip: \_\_\_\_\_

Address of the Financial Aid office of the school your attending: \_\_\_\_\_

\_\_\_\_\_

I will be in my: \_\_\_\_\_ 1<sup>st</sup> year \_\_\_\_\_ 2<sup>nd</sup> year \_\_\_\_\_ 3<sup>rd</sup> year \_\_\_\_\_ 4<sup>th</sup> year

Name of program enrolled in: \_\_\_\_\_

Type of Degree pursuing (BA, AA, AAS) \_\_\_\_\_

Current employer: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Telephone:\_(\_\_\_\_\_)\_\_\_\_\_

My interests/hobbies are: \_\_\_\_\_

\_\_\_\_\_

The area of hospitality in which I am interested: \_\_\_\_\_

Some non-academic activities in which I have been involved are (community/social):

\_\_\_\_\_

\_\_\_\_\_

## EDUCATION

Schools Attended – List most recent first.

Name of School	City/State	Dates Attended	Degree / GPA
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

## SECTION II – ACADEMIC RECORD AND ACHIEVEMENTS

Use additional pages if necessary

List any academic honors you have received.

List any offices or leadership positions you have held and the name of the organization.

List any other extra-curricular activities or seminars in which you have been involved.

What are your academic strengths and weaknesses?

## SECTION III – EMPLOYMENT AND EXPERIENCE

Employment History – List your most recent experience first.

Business Name	City/State	Dates	Position/Title
1a. _____			
1b. Job Duties (Be Specific): _____			
_____			
2a. _____			
2b. Job Duties (Be Specific): _____			
_____			
_____			

**SECTION IV – STUDENT THOUGHTS** Use additional pages if necessary

In your opinion, what are the challenges facing the hospitality industry today?

How would you propose to resolve these problems?

Why do you want a career in the hospitality industry?

**SECTION V – ASPIRATIONS** Use additional pages if necessary

What are your future goals and how do you intend to reach them?

Why are you deserving of this scholarship?

**REQUIRED SIGNATURE**

To the best of my knowledge, I have provided the St. Croix Hotel & Tourism Association with full information concerning all questions on the application. I agree to report to the Association any factors that could affect consideration of my application. I understand that failure to provide true and complete information could mean withdrawal of scholarship monies.

Applicant's Signature \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Parent's Signature (if under 18 years of age) \_\_\_\_\_

**Congratulations! You have taken the first step toward financial reward as well as industry recognition. Please take a few minutes to proofread your application. The careful completion of your application will reflect on your professionalism. We look forward to receiving your application.**

